



New Patient Appointment Checklist

1. **Complete the New Patient Forms** listed on the website.
2. **Bring your current insurance cards** with you to the appointment.
3. **Bring All medicines** that you are presently taking in their actual bottles – this allows the doctor to see exactly what medications and dosages you are on.
4. **A chest x-ray** taken in the past month (if you have had one). If not, our doctor may order one on the day of your visit.
5. **It is very important that we have your past pertinent medical records.** Please verify that these records are being mailed or faxed to us from your referring physician's office prior to your appointment so our physician can review the records.
6. If you are a member of a managed health plan such as Coventry HMO, HMO Kansas, Preferred Plus of Kansas, Aetna Managed Choice, CIGNA, Premier Blue or Blue Select, you will need to obtain a written referral from your primary care physician. **If you are a member of any insurance plan that requires a written referral and you do not obtain authorization from your primary care physician prior to your visit, you will be responsible for all charges at this appointment.** You may verify in advance that your referring physician's office is taking care of any necessary referrals. If you have any questions, please, contact our office for assistance.